

DEPARTMENT OF PRIMARY EDUCATION

PRIMARY/ PRE-PRIMARY / SPECIAL SCHOOL TELEPHONE NUMBER	
	SCHOOL YEAR
	PUPIL'S LEAVE PERMIT
1.	PUPIL'S FULL NAME:
	CLASS:
	CLASS TEACHER'S FULL NAME:
2.	DATE AND TIME (PERIOD OF ABSENCE):
3.	PURPOSE OF ABSENCE(S): (Please complete accordingly.)
	Accident
	Health reasons
	Other:
4.	AUTHORISED ADULT COLLECTING THE PUPIL:
	(Only adults who have been stated on the relevant form are allowed to collect the child.)
	RELATIONSHIP TO THE PUPIL:
	MOBILE TELEPHONE NUMBER:
	DATE: TIME:
	SIGNATURE